



Town Council Agenda

Councilmember Schlesinger: 300 Roy Street, Seattle, WA 98109

Town Hall Council Chambers at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council Agenda

Tuesday, December 9, 2025

6:00 PM

Meeting held In-Person and via Zoom:

<https://us02web.zoom.us/j/84301979268>

Or Telephone: +1 669 900 6833 | Webinar ID: 843 0197 9268

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@sananselmo.gov or eComments on the Agendas and Meeting webpage before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, use the Raise Hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your electronic device.

For landline phones, Raise Hand to be recognized with *9

Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The Town Council's regular meeting will not be cancelled if any technical problems occur during the meeting.

A. 6:00 PM - Interviews for Infrastructure & Fiscal Monitoring Committee, Planning Commission and Tax Equity Board

Two (2) Interviews by Time, Attachment Number and Applicant Name:

[Staff Report \(DOC\)](#)

[6:00 PM Attachment 1- Edie Heller- Incumbent- Tax Equity Board- Application no Resume \(PDF\)](#)
[6:10 PM Attachment 2- Russell Miller- Infrastructure & Fiscal Monitoring Committee- Application no Resume \(PDF\)](#)
[6:10 Attachment 3- Russell Miller- Planning Commission- Application no Resume \(PDF\)](#)
[6:10 Attachment 4- Russell Miller- Tax Equity Board- Application no Resume \(PDF\)](#)

B. 6:30 PM Closed Session

Mayor Kullaway announces that item B.1 will be discussed in Closed Session

B.1. Closed session pursuant to California Government Code § 54957.6 -Conference with Labor Negotiator.

Agency Negotiator: Jeff Zuba. Unrepresented Employee: Dave Donery

PUBLIC COMMENT on Closed Session Items (3 Minutes Each)

Council adjourns to Closed Session

7:00 PM Town Council Reconvenes in the Council Chambers at 525 San Anselmo Avenue , San Anselmo CA 94960 and via Zoom.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Written Public Comment

[Public Comment- Schumacher \(PDF\)](#)

[Public Comment- Geithman \(PDF\)](#)

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Special Presentation. There are No Special Presentations.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

- 1.1** Approve the Draft Minutes of the Regular Meeting of November 10, 2025
[Staff Report \(DOC\)](#)
[Attachment 1- Draft Minutes of the November 10, 2025 Regular Town Council Meeting \(DOC\)](#)
[Attachment 1- Draft Minute of the November 10, 2025 Regular Town Council Meeting \(REVISED\) \(DOC\)](#)
- 1.2** Approve the Announcing and Publishing Impending Expiration Terms for Boards, Committees and Commission Seats (Maddy Act Posting)
[Staff Report \(DOC\)](#)
[Attachment 1- 2026 Board and Commission Term Expirations \(DOC\)](#)
- 1.3** Receive and File Report of Checks Issued, November 2025
[Staff Report \(DOCX\)](#)
[Attachment 1 Check Report November 2025 \(PDF\)](#)
- 1.4** Receive and File Revenue and Expenditure Reports, November 2025
[Staff Report \(DOCX\)](#)
[Attachment 1 Budget Comparison Report by Subcategory, November 2025 \(PDF\)](#)
[Attachment 2 Budget Comparison Report by Department, November 2025 \(PDF\)](#)
[Attachment 3 Budget Comparison Report by Subcategory Measure J, November 2025 \(PDF\)](#)
[Attachment 4 Budget Comparison Report by Department Measure J, November 2025 \(PDF\)](#)
- 1.5** Receive and File the Financial Report on Recreation Fund ending November 30, 2025
[Staff Report \(PDF\)](#)
[Attachment 1 - November 2025 Budget Report \(PDF\)](#)
[Attachment 2 - November 2025 Recreation Capital Outlay \(PDF\)](#)
- 1.6**
Receive and Accept the Library Tax Oversight Committee review of the FY 2024-25 Library Tax expenditures

[Staff Report \(PDF\)](#)
[Attachment 1 - Parcel Tax History and Revenue \(PDF\)](#)
[Attachment 2 - Library Tax Balance Sheet \(PDF\)](#)
[Attachment 3 - Library Tax Fund Budget Report \(PDF\)](#)
[Attachment 4 - Parcel Tax History and Revenue \(PDF\)](#)
- 1.7** Approve the Reappointment of Incumbents to the Arts Commission, Historical Commission and Open Space Committee
[Staff Report \(DOC\)](#)
[Attachment 1- Kathleen Edwards- Application no Resume \(PDF\)](#)
[Attachment 2- Barbara Shands- Application no Resume \(PDF\)](#)
[Attachment 3- Elizabeth Grasso- Application no Resume \(PDF\)](#)
[Attachment 4- Carol Acquaviva- Application no Resume \(PDF\)](#)
[Attachment 5- Jonathan Braun- Application no Resume \(PDF\)](#)
[Attachment 6- Brian Crawford- Application no Resume \(PDF\)](#)
[Attachment 7- Stanley Radtke- Application no Resume \(PDF\)](#)

2. Council Business Items:

In general, the following procedural order applies to items of business:

- Presentation
- Town Council questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

- 2.1** Recognizing the Service of Outgoing Mayor Tarrell Kullaway. This item is not considered a project under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOC\)](#)

- 2.2** Reorganization of Town Council: Elect Mayor and Vice-Mayor to one-year terms. Discussing the Town Council reorganization is not considered a project under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOC\)](#)

[Attachment 1- Resolution No. 4073 \(PDF\)](#)

- 2.3** Consider resolutions approving an increase in the Town Manager’s compensation effective December 1, 2025. The Council’s discussion and approval of the resolutions approving an increase in Town Manager Compensation is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOCX\)](#)

[Attachment 2 Redline showing proposed changes to Town Manager Employment Agreement \(DOCX\)](#)

[Attachment 1 Proposed Resolution Adopting Amended Employment Agreement \(DOCX\)](#)

[Attachment 3 Table of City Manager Salaries \(XLXS\)](#)

[Attachment 4 Resolution Repealing and Replacing Resolution No. 2025-4591 to Establish Salaries and Benefits for Town Manager and Management Employees effective July 1, 2025 to June 30, 2028 \(DOCX\)](#)

- 2.4** Receive the General Plan Update: Draft Goals, Policies, and Actions (Part 2). Receipt of a presentation about the GPU and the ensuing discussion about the draft GPAs for the GPU is not a “project” under CEQA, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065). The draft GPAs will be evaluated in the Program Environmental Impact Report prepared for the General Plan Update prior to final adoption.

[Staff Report \(DOC\)](#)

[Attachment 1 - Draft Goals, Policies, and Actions \(GPAs\) Economic Vitality \(DOC\)](#)

[Attachment 2- Draft GPAs Circulation \(DOC\)](#)

[Attachment 3 - Draft GPAs Parks Recreation and Public Facilities \(DOC\)](#)

[Attachment 4 - Draft GPAs Noise \(DOC\)](#)

[Attachment 5 - Draft Glossary \(DOC\)](#)

[Attachment 6- Summary of Community Engagement Activities \(DOC\)](#)
[Presentation \(PPT\)](#)

- 2.5** Consider Making Appointments to the Infrastructure & Fiscal Monitoring Committee, Planning Commission and Tax Equity Board. Appointing volunteers to serve on a committee is not a “project” under the California Environmental Quality Act (CEQA) because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable physical change in the environment. (Cal. Pub. Res. Code Section 21065).

[Staff Report \(DOC\)](#)

[Attachment 1- Russell Miller- Infrastructure & Fiscal Monitoring Committee- Application no Resume \(PDF\)](#)

[Attachment 2- Tara Ticknor- Planning Commission- Application w Resume \(PDF\)](#)

[Attachment 3- Paul Corning- Planning Commission- Application w Resume \(PDF\)](#)

[Attachment 4- Russell Miller- Planning Commission- Application no Resume \(PDF\)](#)

[Attachment 5- Edie Heller- Tax Equity Board- Application no Resume \(PDF\)](#)

[Attachment 6- Russell Miller- Tax Equity Board- Application no Resume \(PDF\)](#)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@sananselmo.gov. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council’s decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is January 13, 2026.

Administration Department
Town Hall
525 San Anselmo Avenue
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(415) 258-4691

Town Council
Tarrell Kullaway, Mayor
Steve Burdo, Vice Mayor
Eileen Burke, Councilmember
Chantel Walker, Councilmember
Yoav Schlesinger, Councilmember

Staff

David Donery, Town Manager

Linda Kenton, Assistant Town Manager / Town Librarian

Jeff Zuba, Finance and Admin Services Director

Megan Holt Acevedo, Town Attorney

Serge Avila, Town Clerk

Heidi Scoble, Community Development Director

Sean Condry, Public Works Director

Mattie O'Grady, Community Services Director

Mike Norton, Chief of Police

Dan Mahoney, Fire Chief

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.